

EXHBITION COURT BOOKING

APPLICATION FORM

Contact Details	Invoicing Details
Name of Company / Exhibitor	Invoice to be made out to
Registration Number	VAT Number <i>if applicable</i>
VAT Number	
Contact Person	Invoice Address
Designation	Person responsible for payment & Designation
Telephone/Landline	Telephone/Landline & Cellphone
Cellphone	E-mail
E-mail (domicilium citandi et executandi)	In order for an invoice to be raised send this contract cover sheet to finance together with: • A copy of the client's signed indemnity form • A copy of the client's certificate of Public Liability • A copy of the client's ID • A copy of the Company Registration documents • No invoices will be raised without all required

signatures and the above mentioned



BOOKING DETAILS

	1. Full payment must be done prior to the start date of
Product or Service	the exhibition. Quote invoice number as reference number when making payments.
Court Booked	2. Payment via EFT (Electronic Fund Transfer / Direct Deposit) E-mail through proof of payment to:
Promotion/Advertising to be held or installed from:	
Promotion to be held until:	3. Special Arrangements: (e.g. electricity)
Special conditions	
Exhibition Fee exclusive	
Description of your business/product to be exhibited	I hereby acknowledge and consent to the above and agree to abide to the Exhibition Agreement and associated Indemnity Agreement, as well as terms of the Court Booking Application Form.
	Name of Exhibitor [PRINT]
 THIS FORM MUST BE ACCOMPANIED BY A VISUAL OF THE STAND SETUP FOR APPROVAL PUBLIC LIABILITY TO BE PROVIDED AS STIPULATED 	Signature
IN THE EXHIBITIONS AGREEMENT - VERY IMPORTANT: AS PER FIRE REGULATIONS FROM	Capacity

THE DISTRICT FIRE DEPARTMENT ALL EXHIBITIONS NEED TO BE ACCOMPANIED BY AT LEAST ONE FIRE

EXTINGUISHER.